

RECIA Architectural Control Committee (ACC) Signage Policy on No Parking Sign Placement

v2 March 20, 2025

Purpose

To establish a uniform policy for the placement of tasteful “No Parking” and similar signs along community roads owned by RECIA while maintaining the aesthetic integrity of the neighborhood and ensuring proper management of construction-related parking.

1. Posts on RECIA Property

After extensive discussion between residents and the RECIA Board, along with a thorough review of submitted emails, the Board voted on March 8th 2025 against the placement of T-posts or similar materials on RECIA property.

2. RECIA-Owned No Parking Signs

To address resident concerns about protecting RECIA right of way on resident properties adjacent to the roadway, the RECIA will purchase and retain ownership of a sufficient number of attractive “No Parking / Violators Will Be Towed” signs. These signs will be distributed by the ACC at the ACC’s discretion to residents affected by nearby construction. These signs will be placed in the property’s immediately adjacent and across from the building sight. The ACC reserves the right to review special circumstances for sign issuance.

3. Application and Approval Process

Residents seeking to use RECIA-owned “No Parking” signs must:

- Receive written approval before placing any signs on RECIA land via the Acknowledgement Form from the ACC
- Acknowledge that the RECIA ACC retains ownership and reserves the right to remove or relocate signs as needed.
- Acknowledge signs and posts may not be modified in their appearance

4. Placement Guidelines for Lots

- Signs must be installed on posts no closer than **2 feet** from the road.
- Signs must be placed no closer than **12 feet apart** given sufficient road front footage.
- The top of the signpost may not exceed **40 inches in height**.
- All signs must be removed once the ACC confirms that nearby construction has moved beyond the heavy construction phase or when contractor activity at the building site has significantly decreased.

- Note, heavy construction is defined as foundation work; framing and structural assembly; utility installations; heavy equipment operation and bulk material deliveries.

5. Contractor Parking Enforcement

- General Contractors and property owners will be informed that all construction vehicles must be parked on the designated construction site.
- Any sustained parking beyond the construction site will result in the vehicle being towed at the contractor/subcontractor's expense.
- Residents seeking to enforce a tow should contact one of the three authorized agents for RECIA [listed below] who will call the tow company contracted by RECIA. Please note that Jason Adamick's Wrecker service will only respond to those individuals listed as authorized agents for RECIA 1] Dana Hanley 207-310-1358 2] tbd 3] tbd.

RECIA No Parking Signpost Acknowledgement Form

Resident Information:

- Name: _____
- Address: _____
- Phone Number: _____
- Email: _____

Reason for Request:

- Construction-related parking issues
- Safety concerns
- Other (please specify): _____

Requested Location for Sign Placement:

- Distance from road must be a minimum of **2 feet from roadway**.
- Sign Height are a maximum of **40 inches high**.
- Signs must be placed at a minimum spacing of **12 feet apart**.

Acknowledgments: By signing below, I acknowledge that:

- The RECIA retains ownership of all signs and may remove or relocate them as necessary.
- The sign(s) must be removed once the ACC determines that construction has passed the heavy construction/traffic phase.
- Any unauthorized placement of signs may result in removal by the RECIA.

Signature of Applicant: _____

Date: _____

For RECIA Use Only:

- Application Received: _____
- Approved By: _____
- Date Approved: _____
- Notes/Conditions: _____
- Sign Post Numbers Issued: ___eg # 1, #4_____

